Treasurer Search

School District: Fairfield Local Schools
Location: Leesburg, Ohio
Date: March 2, 2022
Contact: Stephanie Huber, Assistant to Superintendent
Southern Ohio Educational Service Center

Application Deadline: March 25, 2022
Position Start Date: August 1, 2022
Salary: Commensurate with Experience

The Fairfield Local Board of Education, located in Highland County, Leesburg, Ohio, is seeking qualified applicants for the position of Treasurer. The Southern Ohio Educational Service Center will be assisting the Fairfield Local Board of Education with its search process.

The successful candidates must possess the following qualifications, skills, and characteristics:

• Experience as a school treasurer or assistant preferred but not required with the ability to obtain Ohio Treasurer’s license.
• Model outstanding character by generating trust, confidence, and mutual respect in all interactions with the board, staff, and community.
• Strong communication with all board members fostering an open relationship and clear vision.
• Approachable, strong networking skills to build valuable relationships.
• Must be committed to the highest personal moral character and professional standards.
• Knowledge and experience with facilities, property, and capital asset management.
• Knowledge and experience in dealing with school finance campaigns and school law matters.
• Thorough understanding of Ohio school finance and Ohio school law.
• Thorough knowledge of regulations related to finance.
• Strong listening and “people skills.”
• Competently select, develop, lead and motivate an effective management team.
• High visibility in and a solid commitment to the community.
• Positive professional manner with school and community for all to be informed and involved in the schools.
• Live in or near the school district.
APPLICATION PROCESS

Qualified applicants should submit:

- Application ~ located on SOESC website
- Letter of interest
- Current resume
- Copy of current Ohio Treasurer’s licenses~or ability to obtain
- Three Administrative Confidential Reference Forms located on SOESC website

~ A Confidential Reference Form needs to be distributed to three individuals who are familiar with your professional work. Those three individuals will need to submit that form directly to Southern Ohio ESC.

For more information, visit SOESC website:

www.southernohioesc.org

Submit ALL materials to:

Stephanie Huber, Administrative Assistant to Superintendent
Southern Ohio Educational Service Center
3321 Airborne Road
Wilmington, OH 45177
937-382-6921 ext. 1036
shuber@southernohioesc.org

Timeline:

Announce: ..........................March 2, 2022
Close Applications: ..............March 25, 2022
Begin Interviews: ..................April 14, 2022
Employment Begins: .............May 2, 2022

The Fairfield Local School District does not discriminate based on age, gender, race, color, national origin, handicap, religion, or genetic information in employment or the provision of services.