The Search

The Northeastern Local Board of Education is seeking qualified applicants for the position of Treasurer. Treasurer Sue Garmyn is retiring after 29 years of excellent service to the district. The Northwest Ohio Educational Service Center is assisting the Board in its search.

The Application Process

Candidates are to complete and submit by mail or email the following materials to Ms. Kerri Gearhart, NwOESC Superintendent:

- Treasurer Application http://www.nwoesc.org/searches.aspx
- Letter of interest
- Resume
- Three letters of reference
- Transcripts (copies are acceptable)
- Copy of current State of Ohio School Treasurer License or evidence that one is obtainable in the near future

Mail or Email to:

Kerri Gearhart, NwOESC Superintendent
Northwest Ohio ESC
205 Nolan Parkway
Archbold, OH 43502
KGearhart@nwoesc.org

Direct Questions to:

Kerri Gearhart, NwOESC Superintendent
Phone: 567-444-4800 x4795
KGearhart@nwoesc.org

Homer Hendricks, NwOESC CFO/Treasurer
Phone: 567-444-4800 x4697
HHendricks@nwoesc.org

Northeastern Local Board of Education

Ken Keller, President
Eric Wiemken, Vice President
Mike Boff
Laurie Flory
John Higbea

Tentative Timeline:

Vacancy Announced:	**April 8, 2019**
Application Deadline:	**April 29, 2019**
Round 1 Interviews:	**May 7 & May 9, 2019**
Round 2 Interviews:	**May 13, 2019**
Preferred Start Date:	**Early July, 2019**

The School Board will provide a competitive compensation package. A multiyear contract with provisions for annual review and evaluation will be offered. The actual salary and fringe benefits will be commensurate with the education and experience of the candidate.

Equal Opportunity

The NwOESC/Northeastern Local School District is an Equal Opportunity Employer. The Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, military status, ancestry, genetic information (collectively, "Protected Classes"), or any other legally protected category, in its programs and activities, including employment opportunities.

Northeastern Local School District

Is seeking applicants for the position of

Treasurer

Deadline for applications

April 29, 2019

Reason for Vacancy

This position is currently open due to the retirement of Mrs. Sue Garmyn who has been the Northeastern Local School Treasurer for the past 29 years. During Mrs. Garmyn's tenure, Northeastern Local School has received excellent audit reports. Mrs. Garmyn's retirement will be effective August 1, 2019.

The Community and Its Schools

The Northeastern Local School District is a high performing school district located in Defiance County in Northwest Ohio. Northeastern Local prides itself on being a district that belongs to the community. It is a district committed to the pursuit of excellence and continuous improvement. The district covers one hundred-seventeen (117) square miles and serves the four townships of Tiffin, Noble, Richland and Adams.

The Northeastern Local School District is proud to offer high quality academic and co-curricular programs with dedicated staff. The mission of the Northeastern Local School District is to educate, motivate and graduate students to live in a changing world. The foundation for students, faculty and staff is "Learning to Believe and Achieve". The Northeastern Local School District strives to empower students to believe in themselves so that they can achieve their academic goals as well as their goals in life.

The Northeastern District believes in excellence and a strong sense of tradition – all achieved in partnership with a supportive and involved community.

The district is currently undertaking a facilities project for the completion of a new Middle School/High School facility, to be open at the start of the 2020-2021 school year.

District Profile

Number of students:	1085
Number of employees:	
Administrative	6
Certificated	75
Classified	53

Appropriations (FY18):	
All Funds (excluding building fund)	$15,622,240.03
General Fund	$13,664,441.00

Millage Rates (TY18):	
Inside operating	5.0 mills
Effective Outside Class I	18.37 mills
Effective Outside Class II	25.25 mills
Bond	5.65 mills
Maintenance	.50 mills

Receipts (FY18):	
(excluding building fund)	
Local	11,317,886.46
State	3,644,504.76
Federal	550,599.89

Valuation of District:	$282,419,350
Total Valuation Per Pupil:	$260,294
Per Pupil Expenditures:	$9,093
Pupil/Teacher Ratio:	17.7/1
Average Teacher Salary:	$59,711

Qualifications and Skills

The Northeastern Board of Education is looking for an energetic treasurer who will maintain a high standard of ethics, honesty and integrity in all personal and professional matters.

Desired strengths/expectations of the new Treasurer will include:

- ✓ Experience in governmental (school) accounting and reporting with EMIS.
- ✓ A thorough knowledge of and successful experience in sound fiscal management practices.
- ✓ Ability to develop both short and long-range financial forecasts.
- ✓ Ability to maintain fiscal credibility and to serve as the Board's spokesperson to communicate financial information to the district-wide management team and community.
- ✓ Ability to work cooperatively with the Board, superintendent and staff.
- ✓ Ability to evaluate staff performance.
- ✓ Ability to establish and maintain adequate internal accounting controls.
- ✓ Ability to serve as a contributing member of the management team.
- ✓ Familiarity with Ohio School Law and finance.
- ✓ Working knowledge and successful experience with cash management.
- ✓ The candidate must possess a valid treasurer license or show proof one could be obtained.
- ✓ Experience as a school treasurer is preferred.