

Job Announcement: Correctional Education Coordinator

Strong relationship building skills including superb communication skills make you a great candidate for this position. The opportunity is to serve as the state coordinator between state agencies, judicial systems, county detention centers and education service providers for the delivery of education. The coordinator provides support, communication and training to focus resources on educational challenges for students in correctional settings.

Major Responsibilities & Duties:

Collaborates and coordinates across centers within the Ohio Department of Education (ODE) to ensure the continuity of educational services for pre-adjudicated and adjudicated students:

- Works with various ODE offices to identify needs and develop a strategic plan;
- Coordinates with agency staff to align strategic plan with legal requirements, curriculum and operating standards, funding, educator quality, special education, Title I and other programmatic offices to determine policy, guidance, and resources;
- Develops and implements policies aligned with strategic plan.

Facilitates implementation of comprehensive and compliant plans for educational services for pre-adjudicated and adjudicated students with state, county and local agencies:

- Provides tools to conduct needs analysis of each agency's educational services;
- Provides technical assistance to agencies to align supports around educational needs;
- Serves as ODE point of contact;
- Provides tools, products and support services to school districts related to responsibilities for pre-adjudicated and adjudicated students;
- Shares evidence-based practices to address academic and non-academic barriers to learning (e.g., alternative education programs);
- Provides oversight for the alternative education program and funding.

Applies knowledge of public policy around judicial systems, juvenile detention systems, state corrections and local education agencies (LEAs) to support integrated educational services:

- Establishes relationships across each system/agency;
- Communicates with other policy administrators (e.g., judges, court administrators, social workers, school administrators) to navigate the areas of conflict and/or disconnect between all systems;
- Makes recommendations to ensure alignment of applicable standards and policies.

Performs other duties as assigned:

- Writes position papers and reports and gives presentations;
- Coordinates professional learning opportunities for LEAs;
- Collaborates with other state agencies, professional organizations/associations to ensure technical assistance and professional development initiatives are focused on improving results;
- Administers and participates in statewide comprehensive school monitoring reviews for compliance of policy, state and federal rules and regulations.

Minimum Qualifications:

- Completion of Master's degree or higher in one of the following areas: Education (e.g., curriculum and instruction, special education, educational administration/leadership); School Psychology; Psychology.
- 5 years of administrative experience in education to include responsibility for the supervision, coordination of and management of personnel and educational services

Preferred Qualifications:

- Experience with development of policies and procedures related to general operating standards, ESSA and IDEA (e.g., writing and implementing education procedures)
- Experience with designing curriculum and implementing personalized instruction
- Experience in the area of federal and state laws for implementing education and special education in correctional settings
- Systems thinker with creativity and strong problem-solving skills
- Facilitating and/or managing work groups across multiple department levels
- Strong relationship building skills including superb communication skills at all levels of an organization and with customers/partners via multiple medium
- Working knowledge of state government and judicial systems

Additional Information:

- Requires travel throughout State of Ohio & may require overnight stay. (Must be willing & able to secure a valid driver's license OR supply your own transportation.)
- Compensation is negotiable; depends on candidate's experience and qualifications; salary range for this position is \$50,357 - \$71,760 annually.

All qualified candidates should apply at www.careers.ohio.gov no later than **July 30, 2017**.

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